

Association General Rules

1. Title:

The name of the Association shall be: "The Association of South Western Motor Clubs".

2. Objectives:

- (a) Consultation and liaison with and between, member clubs.
- (b) Assist and advise member clubs on all aspects of the organisation and promotion of motorsports events.
- (c) Represent the interests of member clubs with, Motorsport UK, the ACU, adjacent Regional Associations of Clubs, the Sports Council, other bodies having any connection with motor sports and any other statutory and non-statutory bodies.
- (d) Consultation on the production of the calendar of events, routes, areas of activity and support and assistance in obtaining and maintaining use of venues and facilities.
- (e) Promotion of Championships for Clubs and their members, and any other initiatives to further the interests of Motor Sports and Motor Sports Clubs.
- (f) Organisation and promotion of Training.
- (g) All other matters concerned with motorsports.

3. Membership:

Membership shall be open to any Motorsport UK recognised club (or one seeking Motorsport UK recognition), or regional centre of recognised club.

The application for membership must be accompanied by the following:

- (a) A full subscription for the year.
- (b) The club shall state its motives for seeking membership of the Association.
- (c) A description of the history and/or formation of the club, its aims and the senior officials.
- (d) The Application to be forwarded to the General Secretary who will table it at the next Executive Committee Meeting, or by circulating to the full Executive Committee for their decision. The General Secretary will then advise the club in writing of the decision made. Regional centres of national clubs will be regarded as separate entities for the purposes of membership and liable for a full subscription.
- (e) A club which applies to join the association on or after 1st October in each year will, if accepted, have their membership run until 31st December of the following year (up to 15 months)
- (f) Membership may also be terminated if, in the opinion of the ASWMC Executive, a member club is found guilty of conduct prejudicial to the ASWMC or its objectives. Termination will not take place before the accused Member Club is given an opportunity to defend the charge against it.

4. Officers & Executive Committee:

The Officers of the Association shall be: President, Vice Presidents, Chairman, General Secretary, Treasurer, Championship Coordinators and Secretaries, Championship Registration Secretary, Public Relations Officer, Forestry Liaison Officer, Training Coordinator, Yearbook Editor, Championship Newsletter Editor, Cornwall Liaison Officer, Trophies Officer, Development Officer and Webmaster.

The positions of President and Vice Presidents shall be open to former officers who have given outstanding service to the Association. They shall be ex-officio members of all ASWMC Committees. The positions shall be for life, or until the holders indicate they no longer wish to serve.

The Executive Committee shall consist of the Officers, plus three members directly elected at the AGM. Additional members may be co-opted as necessary.

5. Elections:

All Officers and Executive Committee members, except for President and Vice Presidents, shall be elected annually at the Annual General Meeting and will be eligible for re-election. They will assume Office on 1st January succeeding the AGM at which they are elected. Nominations, from member Clubs only, should be made in writing to the General Secretary by 31st August, accompanied by acknowledgement of nomination by the nominee

6. Council:

The Council shall consist of the Officers plus 1 voting delegate representing each member club. Those Officers and delegates actually present at any Council meeting, shall constitute a quorum. The Council may authorize the formation of Sub Committees to conduct certain business on its behalf. Membership of any Sub Committee shall be at the invitation of the Executive Committee.

7. Meetings:

Ordinary meetings of the Council shall be held twice annually, Spring and Autumn. A Special General Meeting shall precede the Spring meeting, for the sole purpose of approving the previous year's accounts. The Autumn meeting being the Annual General Meeting for the purposes of Election of Officers and Committee and ratifying Rule and Regulations changes.

Additional Council meetings may be convened only if:

- (a) The Executive Committee declares urgent business so demands.
- (b) So requested in writing by at least six member clubs.

At least 21 days' notice shall be given for all meetings. Each member club may send up to two delegates to any Council meeting.

The Executive Committee shall meet as and when necessary, but not less than once per annum. Any Sub Committee shall meet as and when it shall decide.

Voting at meetings shall be on a one vote per club basis. A simple majority deciding any vote.

8. Invitations:

Invitations may be extended by Council for representatives of anybody interested in, or concerned in, motor sport to attend any meeting.

9. Rule & Regulation Changes:

Association General Rules, Championship Rules or any Championship Regulations, may not be amended in any way except by Council at the Annual General Meeting, or a Special General Meeting called specifically for that purpose, in accordance with General Rule 7. Member Clubs must be notified of proposed amendments in advance of the meeting.

Resolutions for changing Rules or Regulations at the AGM must be made by a member club, in writing to the Secretary by 31st August.

10. Finance:

The financial year shall be from 1st January to 31st December. Subscriptions shall be due by 1st January annually or at time of application for membership. The subscription for each club shall be as laid down in General Rule 11. Unless payment is made automatically, Clubs will be invoiced for the subscription due and payment to be made only against this invoice. A 'Statement of Accounts' shall be produced at the Spring Special General Meeting and circulated to all member clubs. A list of clubs in arrears of subscription will be presented to the Spring meeting. In the event of the winding up of the Association, the Executive Committee shall decide the destination of the funds and assets existing at that time.

11. Annual Subscription:

The Annual Subscription for each club shall be £40.00. A discount of £5.00 shall be given to clubs who pay by Standing Order. If an invoice for £40.00 remains unpaid for 2 months after the date of the invoice, then a £5.00 penalty shall be applied. Where clubs have not paid the Annual Subscription by 1 February the Association reserve the right to remove such clubs from membership of the Association and impose a re-joining fee of £50.00 in addition to the Annual Subscription Fee.

12. Club Responsibilities:

Member clubs must notify the General Secretary annually of the name, address and telephone number of their principal Officers on the form provided. Subsequent changes to Officers must be notified as soon as possible after any change.

Clubs may also be required to supply other information in order that the Association may successfully carry out the objectives contained in Rule 2.

13. Association Correspondence:

Association correspondence shall normally be sent to the Club Secretary, unless the ASWMC General Secretary is notified, in writing, of an alternative recipient.

14. Fixture List:

Clubs must send details of proposed fixtures, in the required format, to the Year Book Editor by the date specified in the Year Book and on the Date Application Form, circulated to all clubs.

A Provisional Fixture List and Provisional Championships Calendar for the following year will be circulated to all member clubs with the agenda for the AGM.

Amendments to the published Fixture List should be made to the relevant Championship Secretary/Coordinator. No date application should be made to Motorsport UK unless included in the Association calendar or application made for inclusion.

15. Invitations to Events:

Any event that is scheduled as a qualifying round of an ASWMC Championship, is automatically allowed to invite all ASWMC member clubs to participate in that event, without specific acceptance from the General Secretary. ALL OTHER events of Interclub or higher grade, intending to invite all ASWMC member clubs to participate, MUST continue to obtain acceptance in the usual way, before issuing SR's. (See Motorsport UK Competitors Yearbook D4.3.4)

16. Publications:

The Association shall produce an 'Annual Year Book', which shall be circulated to all member clubs and any other persons or organisations deemed suitable. A club's annual subscription shall entitle it to an allocation of 5 copies of the Year Book.

The Association shall also produce and circulate periodic issues of a newsletter to all member clubs and to all registered championship contenders.

17. ASWMC Logo:

Member Clubs may exhibit, print or publish the ASWMC logo, in hard copy or electronically, on their correspondence, club publications, website or event paperwork to indicate their membership of the Association. Member clubs may NOT print or display the ASWMC logo on event participation vehicle plates or decals unless the event is a round of an ASWMC championship, in which instance ASWMC Championship Rule 9 applies.