

# ASSOCIATION GENERAL RULES

## 1. Title:

The name of the Association shall be:  
"The Association of South Western Motor Clubs".

## 2. Objectives:

- (a) Consultation and liaison with and between, member clubs.
- (b) Assist and advise member clubs on all aspects of the organisation and promotion of motorsports events.
- (c) Represent the interests of member clubs with, the MSA, the ACU, adjacent Regional Associations of Clubs, the Sports Council, other bodies having any connection with motor sports and any other statutory and non-statutory bodies.
- (d) Consultation on the production of the calendar of events, routes, areas of activity and support and assistance in obtaining and maintaining use of venues and facilities.
- (e) Promotion of Championships for Clubs and their members, and any other initiatives to further the interests of Motor Sports and Motor Sports Clubs.
- (f) Organisation and promotion of Training.
- (g) All other matters concerned with motorsports.

## 3. Membership:

Membership shall be open to any MSA recognised club (or one seeking MSA recognition), or regional centre of recognised club, which is accepted by the Association Council. Application for membership must be accompanied by a full subscription for the year. The General Secretary may accept applications, pending ratification by the Council at the following meeting. Regional centres of national clubs will be regarded as separate entities for the purposes of membership and liable for a full subscription.

## 4. Officers & Executive Committee:

The Officers of the Association shall be:- President, Vice Presidents, Chairman, Vice Chairman, General Secretary, Treasurer, Championship Secretary/Co-ordinators, Championship Registration Secretary, Communications Officer, Forestry Liaison Officer, Training Co-ordinator, Yearbook Editor, Championship Newsletter Editor, Cornwall Liaison Officer and Trophies Officer..

The positions of President and Vice Presidents shall be open to former officers who have given outstanding service to the Association. They shall be ex-officio members of all ASWMC Committees. The positions shall be for life, or until the holders indicate they no longer wish to serve.

The Executive Committee shall consist of the Officers, plus two members directly elected at the AGM. Additional members may be co-opted as necessary.

## 5. Elections:

All Officers and Executive Committee members, with the exception of President and Vice Presidents, shall be elected annually at the Annual General Meeting and will be eligible for re-election.

They will assume Office on 1st January succeeding the AGM at which they are elected.

Nominations, from member Clubs only, should be made in writing to the General Secretary by 31st August, accompanied by acknowledgement of nomination by the nominee.

## 6. Council:

The Council shall consist of the Officers plus 1 voting delegate representing each member club. Those Officers and delegates actually present at any Council meeting, shall constitute a quorum.

The Council may authorize the formation of Sub Committees to conduct certain business on its behalf. Membership of any Sub Committee shall be at the invitation of the Executive Committee.

## 7. Meetings:

Ordinary meetings of the Council shall be held twice annually, March and October. A Special General Meeting shall precede the March meeting, for the sole purpose of approving the previous years accounts. The October meeting shall be the Dates meeting. An Annual General Meeting, for the purposes of Election of Officers & Committee and ratifying Rule and Regulations changes only, shall precede the October Dates meeting.

Additional Council meetings may be convened only if:

- a) The Executive Committee declares urgent business so demands.
- b) So requested in writing by at least six member clubs.

At least 21 days notice shall be given for all meetings. Each member club may send up to two delegates to any Council meeting.

The Executive Committee shall meet as and when necessary, but not less than once per annum. Any Sub Committee shall meet as and when it shall decide.

Voting at meetings shall be on a one vote per club basis. A simple majority deciding any vote.

## 8. Invitations:

Invitations may be extended by Council for representatives of any body interested in, or concerned in, motor sport to attend any meeting.

**9. Rule & Regulation Changes:**

Association General Rules, Championship Rules or any Championship Regulations, may not be amended in any way except by Council at the Annual General Meeting, or a Special General Meeting called specifically for that purpose, in accordance with General Rule 7. Member Clubs must be notified of proposed amendments in advance of the meeting.

Resolutions for changing Rules or Regulations at the AGM may be made by a member club, in writing to the Secretary by 31st August.

**10. Finance:**

The financial year shall be from 1st January to 31st December. Subscriptions shall be due on 1st January annually or at time of application for membership. The subscription for each club shall be as laid down in General Rule 11.

Clubs will be invoiced for the subscription due, payment to be made only against this invoice.

A 'Statement of Accounts' shall be produced at the March Special General Meeting and circulated to all member clubs. A list of clubs in arrears of subscription will be presented to the March meeting. Clubs still in arrears 60 days after the March meeting MAY have their membership terminated.

**11. Annual Subscription:**

The Annual Subscription for each club shall be £35, however an early payment discount of £10 will be allowed to Clubs paying their subscription before 1st March. Where Clubs have not paid the Annual Subscription by the date of the Annual General Meeting the Association reserve the right to remove such Clubs from the Association and impose a re-joining fee of £50 in addition to the Annual Subscription fee.

**12. Club Responsibilities:**

Member clubs must notify the General Secretary annually of the name, address and telephone number of their principle Officers on the form provided. Subsequent changes to Officers must be notified as soon as possible after any change.

Clubs may also be required to supply other information in order that the Association may successfully carry out the objectives contained in Rule 2.

**13. Association Correspondence:**

Association correspondence shall normally be sent to the Club Secretary, unless the ASWMC General Secretary is notified, in writing, of an alternative recipient.

**14. Fixture List:**

A Fixture List of Events for the following year will be prepared at the Dates meeting. A Provisional Championships Calendar for the following year will be compiled at the dates meeting.

Clubs must send details of proposed fixtures, in the required format, to the Year Book Editor by the date specified in the Year Book and on the Date Application Form, circulated to all clubs.

A provisional Fixture List will be made available at the Dates meeting. The completed Fixture List will be circulated with the minutes of the Dates meeting.

Amendments to the published Fixture List should be made to the relevant Championship Secretary/Co-Ordinator. No date application should be made to the MSA unless included in the Association calendar or application made for inclusion.

**15. Invitations to Events:**

Any event that is scheduled as a qualifying round of an ASWMC Championship, is automatically allowed to invite all ASWMC member clubs to participate in that event, without specific acceptance from the General Secretary.

ALL OTHER events of National B or higher grade, intending to invite all ASWMC member clubs to participate, MUST continue to obtain acceptance in the usual way, before issuing SR's. (See MSA Competitors Yearbook D 4.3.4)

**16. Publications:**

The Association shall produce an 'Annual Year Book & Fixture List', which shall be circulated to all member clubs and any other persons or organisations deemed suitable. A club's annual subscription shall entitle it to an allocation of 5 copies of the Year Book.

The Association shall also produce and circulate periodic issues of 'South West News' to all member clubs. It shall also circulate periodic issues of 'ASWMC Championship News', to all registered championship contenders.

# ASSOCIATION CHAMPIONSHIP RULES

(Applicable to all ASWMC championships)

## 1. General:

The ASWMC Championships will be promoted and administered in accordance with the General Regulations of the Royal Automobile Club Motor Sports Association (incorporating the provisions of the International Sporting Code of the FIA), the Championship Rules listed hereunder and the Regulations specific to each individual championship.

## 2. Competitions Licences:

The minimum grade of competitions licence required is "Clubman" for Autotest, Classic Reliability Trial, Production Car Trial and Sporting Trial Championships and "National B" for all other championships.

## 3. Judicial:

Disputes, protests and appeals will be resolved and all other judicial procedures conducted, in accordance with the relevant paragraphs of Section 'C' of the MSA Competitors Year Book, except for the following.

- i) In the event of a championship contender being excluded from the results of an event in accordance with C 3.1 or 3.1.1, then the penalties described in C 3.5.3, will be applied.
- ii) A protest against points awarded or not awarded of any Championship must be lodged with the Co-ordinator of that Championship within 7 days of the Championship provisional results being published.

## 4. Safety:

Safety requirements in all championships will be in accordance with Section 'K' of the MSA Competitors Year Book and appropriate other Sections according to type of event.

## 5. Championship Stewards:

The panel of Championship Stewards for all ASWMC Championships shall be as listed in current edition of the ASWMC Year Book. Any three Stewards from the panel shall constitute a quorum.

## 6. Championship Co-ordinators:

Championship Secretaries/Co-ordinators for all ASWMC Championships shall be as listed in the ASWMC Year Book.

## 7. Championship Season

The period from the first weekend in January to the first weekend in December inclusive, shall normally constitute the ASWMC Championship season.

## 8. Championship Events:

a) Member clubs may nominate any of their events of National B or higher status to be included in a championship calendar. Nominations should be made when application is made for a date to be inscribed in the Association Fixture List.

If any championship is incomplete after the AGM, the appropriate Championship Co-ordinator may invite further events to complete that championship, he or she may also nominate events to replace events cancelled.

b) Championships shall normally be limited to a maximum of 12 events, unless the regulations for a specific championship state otherwise.

Not more than one event in any championship may take place on the same day.

c) The qualifying events, in each Championship, should normally be 2 weeks before or after other qualifying events in that Championship, unless there are two rounds at the same venue over the same weekend.

## 9. Championship Event Fees:

A Championship Event Registration Fee, as listed in Rule 22, is payable by the organising club for each event inscribed in the published Fixture List, as a round of a championship.

Clubs will be invoiced for these fees in January each year. Fees for events added to a championship after 1st January are payable BEFORE the event is run.

A refund will be payable, on application to the Treasurer, for any championship round cancelled.

A set of pre-printed name and address labels of registered contenders is included in the fee for each event.

## 10. Championship Invitations:

A Club promoting a championship round must invite all contenders registered for that championship, irrespective of any other invitations issued. Supplementary Regulations for all championship events must clearly state that the event is an ASWMC Championship round.

All references to ASWMC championships must quote the full and correct title of the championship, including the sponsors name, if any.

e.g. "The (sponsors name) ASWMC (type of event) Championship".

## 11. Supplementary Regulations:

a) Secretaries of championship rounds MUST send a set of draft Supplementary Regulations (SR's) to the appropriate ASWMC Championship Secretary, before the SR's are distributed to competitors. If the SR's comply with all ASWMC championship rules and regulations, the Championship Secretary will issue a letter of acceptance as a championship event. The Championship Secretary will also issue a set of addressed labels of all contenders currently registered in the championship to which the event belongs.

If no set of draft SR's is received, no labels will be issued.

b) Clubs promoting championship rounds MUST send supplementary regulations to all contenders for whom an address label has been obtained above, and make available a minimum of 20 places for registered contenders.

**12. Championship Event Results:**

A copy of results of every championship event (provisional if necessary), **MUST** be sent to the appropriate Championship Secretary within **7** days of the event taking place. The results **MUST** be accompanied by a detailed Entry List showing classes and engine capacities of competing cars, where appropriate.

In the event of cancellation or postponement, the appropriate Championship Secretary must be notified immediately.

**13. Championship Classes:**

Where appropriate, classes and other criteria to be complied with, will be specified in regulations for individual championships.

For events forming part of other championships having a different structure, classes and other criteria will be as defined in event SR's.

**14. Championship Sponsors:**

Sponsors of championships may require Championship Events and Registered Championship Contenders to display sponsors decals on competing cars and to comply with certain other criteria.

Organisers will be given full details of the requirements at least 4 weeks prior to the event and will be responsible for ensuring compliance. (MSA Competitors Yearbook. H 29.1.1 to 29.1.3)

**15. Compliance with Championship Rules:**

Clubs failing to comply with Championship Rules 10, 11, 12, 13, or 14 for a particular event **MAY** render that event ineligible for championship status in the following year.

**16. Observers:**

All Association championship rallies **SHALL** have an Observer nominated by the Association.

The Association reserves the right to appoint an Observer to any other championship event.

**17. Championship Eligibility:**

Championships are open to the members of all Association member clubs, provided that the club is not in arrears of subscription to the Association.

Promoting clubs **MUST** inspect competitors club membership cards to ensure validity before allowing them to compete.

**18. Championship Registration:**

Competitors registering for championships must forward the following details to the Registration Secretary on the Registration Form.

- a) Surname and forenames.
- b) Full address.
- c) One ASWMC member club of which they are, or will be, a member in the championship year and to which their points in the Club Championship will be allocated.
- d) Registration Fees as appropriate - Rule 22.

On receipt of registration details and fees, the Registration Secretary will issue the contender with a Registration Card, a copy of the Association Year Book and periodic Championship Newsletters. Registration Cards will show a contenders name, club and championship registration number. This card **MUST** be produced when signing on for all championship events.

Registrations will be accepted at event signing-on in all Championships, only where the appropriate Championship Co-Ordinator or member of the ASWMC Executive is present. Points will be awarded for events from the date of registration.

**NOTE:** Competitors are advised to register early by post, in case there is no one at an event to take registrations.

**Registration must be made AT LEAST 8 weeks before any event, for a contender to be entitled to receive supplementary regulations from the organisers of that event.**

**19. Championship Results:**

Championships will be awarded to the drivers, and navigator/co-drivers where appropriate, who have scored the highest number of points in the qualifying events, according to the following table, unless the regulations for a particular championship state otherwise.

12 or over	Events Run - Best 8 results to count
10 or 11	Events Run - Best 7 results to count
8 or 9	Events Run - Best 6 results to count
6 or 7	Events Run - Best 5 results to count
Less than 6	Events Run - All results to count

In the event of a tie between two or more competitors, Championship placings will be awarded to the competitor scoring:

- i) The highest number of maximum scores, continuing down the table of scores until the tie is resolved.
- ii) The highest number of event class wins followed by event positions (2nd, 3rd etc)
- iii) Their Championship score in the fewest number of events.
- iv) Where appropriate, the competitor who has achieved their score by beating the highest number of competitors will be the winner.
- v) If a tie still exists the position shall be held jointly.

**20. Championship Awards:**

a) The number of awards made in any championship shall be proportional to the number of contenders scoring points in that championship, to a maximum of 10 places, according to the following table:

1 to 3	contenders scoring - First Place only
4 to 7	contenders scoring - First and Second Places
8 to 15	contenders scoring - First Three Places
16 to 25	contenders scoring - First Four Places
26 to 35	contenders scoring - First Five Places
36 to 45	contenders scoring - First Six Places
46 to 55	contenders scoring - First Seven Places
56 to 65	contenders scoring - First Eight Places
66 to 75	contenders scoring - First Nine Places
Over 75	contenders scoring - First Ten Places

b) The presentation of Championship Awards will be made annually at a suitable time and venue decided by the Council.

**21. Championship Trophies:**

The Association shall be responsible for the custody of all perpetual trophies. Trophies must be returned to the Championship Secretary not later than 1st December, or at any other such time as he shall require, for suitable engraving. Replicas, or any other awards shall become the property of the winners.

All trophies loaned to the Association shall remain the property of the donor. Trophies to be loaned in perpetuity, but if no longer awarded or the ASWMC be disbanded, shall be returned to the donors. The Association shall be responsible for keeping a schedule, which shall be published in the year book.

**22. Championship Fees:**

Schedule of fees payable by Clubs for inscription of event in championship calendar:

Stage Rally, Hill Climb & Sprint	£25
All other championships	FOC

Schedule of fees payable by competitors for registration as a Championship Contender.

Hill Climb	£14	Autocross	£10
Sprint	£14	Classic Reliability Trial	£10
Stage Rally	£15	Sporting Trial	£10
Navigational Rally	£10	Car Trial	FOC
Novice Navigational Rally	£10	Autotest	FOC
Historic Road Rally	£10	Under 21's	FOC
Endurance Rally	£10		